



1200 Waggoner Road, Reynoldsburg, OH 43068
614-864-3506
www.messiahchristianschool.org

July 25, 2019

Dear Messiah Families,

It is hard to believe, but the start of another wonderful school year is quickly approaching. The staff and teachers at Messiah Christian School are busy preparing their classroom communities and are looking forward to welcoming your wonderful children to our school.

Please mark your calendars and plan to attend our **Meet the Teacher Open House and Book Fair on Sunday, August 25, 2019 from 1:00-3:00 p.m.** The open house will be an opportunity for you and your child to meet our teachers and make some new friends. You are also invited to visit our book fair which will be going on simultaneously. Come join us anytime between 1:00 and 3:00 p.m. for an afternoon of fun and fellowship as we kick off the 2019-20 school year!

We will host a **Parents Only Information Night on Thursday, September 5, 2019 at 7:00 p.m. in Fellowship Hall.** This informal one hour meeting is an opportunity for you to receive an overview of our school policies and ask questions. We encourage attendance by at least one adult for both our new and returning families as there will be information new for the 2019-20 school year.

The **first day of school** for those attending our **Pre-K and Kindergarten** classes is **Tuesday, September 3, 2019.** We will welcome our **three year olds** to class on **Wednesday, September 4, 2019.**

Parents and or those parties financially responsible for **monthly tuition payments** (payment option 2) are reminded to establish an account with FACTS, our tuition management company, no later than **August 1, 2019.** This can be accomplished on the school's website by clicking on the FACTS icon.

Those individuals choosing payment option 1 please note your **full tuition payment is due to the school on or before August 1, 2019.** Your payment may be made by check, cash or money order and can be brought to the school office or mailed to the school at the letterhead address.

Failure to execute your chosen payment option by August 1 may result in the loss of your child's place on a class roster.



Please provide your child's medical form 1305 to the school on or before their first day. This form includes your child's latest immunization and physical examination record along with their physician's signature and the date. The form 1305 is available online or in the school office and was a part of the registration package. The school's fax number is no longer in service so we ask that you please drop this form off at the school office, email it to lpowers@messiahchristianschool.org or mail it to the school at the letterhead address. Please help us keep your child safe and happy while attending our school.

It is important that we are able to communicate with you via email to ensure you are kept up to date on both school and classroom activities and announcements throughout the school year. We will be testing our website email data base by sending out a **TEST ONLY email on Friday, August 16, 2019.** Please make a note of this date and contact the school office immediately if you do not receive this email.

The school office is open from 10:00 a.m.-3:00 p.m. on Wednesdays through August 21, 2019. Once the school year begins on September 3, 2019 the office will be open daily from 9:00 a.m. to 3:00 p.m.

We are grateful to you for choosing Messiah Christian School and look forward to seeing you at our Open House and Book Fair. Please let us know if we can assist you in any way. God bless and enjoy the remainder of your summer!

Sincerely,

Lisa M. Powers, Director
lpowers@messiahchristianschool.org